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Approved For Release 2003/04/29 : CIA-RDP84-00780R000200010042-5

23 April 1963

MEMORANDUM FOR: [REDACTED]

SUBJECT : Leased and Purchased Input Equipment

1. In addition to the EAM and computer installations which have a full complement of machines (minimum complement would be key punch, verifier, sorter, tabulator), there are other items of leased equipment installed in several components. These machines are used in general to prepare punch-cards or perforated paper tape. The punch-cards or perforated tape produced are subsequently processed in the "full complement" installation to render reports, listings, statistics, etc. These machines are listed below:

Component	Machine	Annual Rental
OS Badge Office	IBM Key Punch	\$ 738.00
OS Records Div.	IBM Key Punch	738.00
ADF Staff	IBM Card Producing Typewriter	1,440.00
OL Warehouse	3 RCA Tapewriters	4,800.00
DDR/OSA	IBM Key Punch (1))	
	IBM Verifier (1))	2,710.00
	IBM Card to Tape Punch)	

2. We also have purchased over the past ten years 117 Flexowriters at an average cost of \$4,000 each or a total of approximately \$468,000. An inventory of these machines, their location, and use is attached.

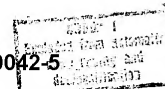
[REDACTED]
Deputy Chief

CIA Automatic Data Processing Staff

ADPS/ [REDACTED] (23 Apr 63)

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FLEXOWRITERS ON HAND - 12 Feb. 1963

Organization	Quantity	How Used	Channel
O/P	4	Applicant Correspondence	(2)6, (2)8
O/P	5	Personnel Actions & Qual. File	8
OTR& Med/St	2	Test Results Analysis Fed to Computer	8
O/S	1	Index Cards & Shelf Lists of Retired Cases	8
OL/PD	4	Preparing Purchase Orders & Contract Documents	8
OL/SD	4	Automatically Preparing Replenishment Requisitions	8
OCR/MD	4	Indexing Actifilm Cards & Misc.	8
ORR	7	Travel Brief Project	(1)6, (6)8
NPIC	8	Minicard	8
OBI	1	Updating Publication Index	8
<div style="border: 1px solid black; width: 80px; height: 20px; display: inline-block;"></div>	3	Pilot Study on Printing <div style="border: 1px solid black; width: 40px; height: 20px; display: inline-block;"></div>	8
FDD	1	Preparing CTS Index	8
Area Div.	11 Hqs., 29 Fld.	Teletape System	5
RID	23	Prepare & Verify Index Cards & Abstracts, Etc.	8
FI/INT	1	Prepare Info. For Report Control Project	8
Cable Sec.	3	Special Reports	5
ADPS	3	1 Demo. - 2 For Computer Input	(1)6, (2)8
O/Comp	2	Computer Input	8
OL/PSD	1	Experimental	8

TOTAL

117

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468,000 One & a half ten years

GROUP 1
Excluded from automatic
downgrading and
declassification

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25X1

25X1

STAT

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